The Sanborn City Council met in regular session Monday, July 10, 2023, in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council Members present: Jerry Back, Tim Devitt, Larry Reitsma, Brian Visser, and Aaron Wiekamp. Others present: Jim Zeutenhorst, Adam Roelfs, Wendy Reed, Charity Verbrugge, Krysten Haan, and Alan Visser.

Motion Visser, seconded by Devitt to approve the agenda. Roll call was taken. Vote results: Ayes 5 /Nays 0

Alan Visser was in attendance to confirm a liquor license was approved for Kelli Van Gelder (Rails) to operate during Sanborn’s Railroad Days 2023; Reed advised her license was delivered last week. Visser also shared some details of the fireworks show they are putting on during RR Days. Charity Verbrugge, and Krysten Haan, explained the June 1st transition from Haan as Ambulance Director to Verbrugge, passing the state inspection, and recruitment efforts; on-call availability is expanding.

A motion was made by Back and seconded by Reitsma to approve the consent agenda, with the following July claims removed, ECDesign Group and Visser Bro’s Plumbing & Heating. The following consent agenda items were approved: a. Approve Minutes of June 12 b. Approve July bills c. Approve Resolution Authorizing Bank Account Users and Signatures d. Approve Resolution to Set a Salary for the City Employee for the Fiscal Year Beginning July 1, 2023 and Ending June 30,2024. e. Approve Resolution to Establish a Storm Water Utility Fund f. Approve Liquor License Renewal for Dollar General #17920 g. Approve application for Tax Abatement Under the Urban Revitalization Plan h. Approve Pay Request #1 West Branch Construction. Roll call was taken. Vote results: Ayes 5/ Nays 0

Motion was made by Devitt and seconded by Back to approve the hiring of Samantha Lacoe as a second police officer. Roll call was taken. Vote results: Ayes 5/ Nays 0

Zeutenhorst provided the Council with updates on the following:

- Sanborn Golf & Country Club is hurting financially; May 2023 ending fund balance is ($418,996.44). Zeutenhorst has surveyed courses within 45 miles gathering budget data, funding sources, and staffing conditions. It is the consensus of the Council to meet as a whole with the Golf Board and address, time TBD.

- Sanborn’s Firework Ordinance has received numerous complaints. Council consensus was to shorten the amount of time discharging of fireworks in city limits is allowed.

- Zeutenhorst provided a quote from Canadian Pacific for the railroad crossing repair at the elevator; $107,000.00. The elevator was open to splitting the cost with the city but a timeline for completion is crucial, as to not impede with harvest season. Affording this rail crossing repair does hinder the amount of seal coating that can be done this 2023 season.

- Senator Grassley will be visiting Sanborn on August 3rd.

- The city was approached about its interest in buying land for use as a tree dump, located opposite of TCA. Council members shared their likes and concerns with the investment made at the current location vs. potential investment needs at the suggested alternative site. No further action to be taken.

- Prairie View’s land sale is moving forward.

- Zeutenhorst shared concerns made by the police department over golf carts on city streets and providing regulations on safety, time, and use.

Reed updated Council on reconciling city finances; reconciliation discrepancies, bank accounts and investments, and accounting software.

Zeutenhorst shared with Council his calculations for a rate increase in Waterworks; Meter charges per customer, usage rates by quantity, increased department costs including salary and benefits, and operational costs like chemicals and equipment. Moton was made by Reitsma and seconded by Back, to approve a $0.25/1,000 gallons increase to the usage rate. Roll call was taken. Vote results: Ayes 5/ Nays 0

Councilmember Visser introduced Ordinance #230 entitled “AN ORDINANCE AMENDING CHAPTER 92, SECTION 92.02, OF THE MUNICIPAL CODE OF THE CITY OF SANBORN, IOWA WHICH FIXES THE RATES TO BE CHARGED BY THE WATERWORKS OPERATED BY THE CITY OF SANBORN, IOWA, AND TO PROVIDE A METHOF OF ENFORCEMENT” and moved to waive the requirement that the ordinance be considered at three readings. Councilmember Wiekamp seconded the motion to waive the requirement that ordinance be considered at three readings. Upon the roll being called, the following named members of the council voted: AYES: Back, Devitt, Reitsma, Visser, and Wiekamp. NAYS: None. Motion carried 5-0.

Mayor declared that the motion to waive the requirement that the ordinance be considered at three readings has been passed by a vote of not less than three-fourths of the council.

Councilmember Devitt then moved that the proposed ordinance be adopted. Councilmember Back seconded the motion to adopt, and upon the roll being called, the following named members of the council voted: AYES: Back, Devitt, Reitsma, Visser, and Wiekamp NAYES: None. Motion carried 5-0.

There being no further business to come before the Council, Motion Devitt, seconded by Reitsma to adjourn at 6:36 p.m. The next regularly scheduled meeting will take place on Monday August 14 at 5:00p.m. in the Council Chambers at City Hall. Roll call was taken. Vote results: Ayes 5 /Nays 0

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| A&M Services, Inc. | SGCC/Shop Towel service | $352.13 |
| Access Systems | Monthly Copier Lease | $568.18 |
| ACCO | Chemicals/Leak Detection | $10,639.19 |
| Airgas | Carbon Dioxide/O2 | $264.44 |
| Alpha Wireless | Belt Case | $86.93 |
| \*Andringa, Halle | Reimb-Sam's Club | $77.08 |
| AT&T Mobility | Fire/Amb Tablets | $155.89 |
| Atlantic Coca-Cola | SGCC-Beverage Order | $606.95 |
| \*Baker & Taylor Books | Books | $651.35 |
| \*Bakker, Easton | Umpiring | $30.00 |
| \*Beyer, Galen | Tourney Cart Use | $30.00 |
| Bob & Scott's | SGCC Meat | $2,823.07 |
| Bomgaars | Course Sprayer | $560.31 |
| \*Brinkman, Mason | Cemetery Work | $160.00 |
| \*Brommer Sanitation | EMS Garbage Service | $31.41 |
| Brommer Sanitation | Monthly Garbage/REC | $11,566.34 |
| Braun Intertec Corp | Geotechnical Eval | $2,150.00 |
| Building Sprinkler Inc | Fire Sprinkler/BackFlow testing | $470.57 |
| Canon Technologies | PD Yukon software | $9,756.26 |
| \*Casey's Bakery | Clubhouse Bakery | $389.78 |
| Casey's Bakery | Clubhouse Bakery | $729.94 |
| \*Clayton Energy Corp | May Commodities | $21,432.19 |
| \*Core-Mark | Pool concession supplies | $851.15 |
| D&K Door, LLC | Maint. Shed repair | $720.34 |
| Dave's Sand & Gravel | Course Sand/Dirt | $1,288.78 |
| \*Delta Dental | Insurance Premiums | $502.60 |
| \*Demco | Lib-Office Suppl | $144.32 |
| DGR Engineering | Engineering | $5,997.00 |
| \*Dodd, Connor | Cemetery Work | $192.00 |
| EC Design Group | Course Irrigation Design Project | $9,750.00 |
| \*Elgersma, Jason | Tourney Cart Use | $30.00 |
| \*Elwood, Landen | Cemetery Work | $32.00 |
| \*Equitable Life Insurance | Insurance Premiums | $330.21 |
| Farmers Coop Soc. | Chemicals | $259.06 |
| Fastenal | Pool parts | $50.43 |
| Ferrell, Kylee | Lifeguard training | $779.00 |
| Foundation Analytical Lab | Testing | $2,267.50 |
| Fred's Plumbing & Heating | Comm.Ctr. A/C service | $447.03 |
| \*Garcia, Jesse | Cemetery Work | $128.00 |
| Groebner & Assoc | Coupling/tip | $244.93 |
| \*Heemstra, Jillian | Reimb-Dollar General (pool) | $42.75 |
| \*IA Dept of Revenue | Sales/Excise Taxes | $12,112.94 |
| Iowa DNR | Annual Water Supply Fee | $153.16 |
| Iowa Information | Publications/Advertising | $823.84 |
| Iowa League of Cities | Dues | $1,144.00 |
| Iowa One Call | Locates | $30.20 |
| \*IPERS | IPERS | $8,725.16 |
| IRS | Payroll Taxes | $21,255.29 |
| Jack's Uniforms & Equip | PD Uniforms | $101.80 |
| Janitor's Closet | Supplies | $319.19 |
| \*Jaycox, Terry | Tourney Cart Use | $30.00 |
| Jess Food Service | Club kitchen supplies | $153.40 |
| \*Koerselman, Kevin | Tourney Cart Use | $30.00 |
| \*Klein, Darrel | Tourney Cart Use | $30.00 |
| \*Krikke, Gary | Tourney Cart Use | $30.00 |
| \*Kroese, Jeff | Tourney Cart Use | $30.00 |
| \*L-Tron Corp. | PD image scanner | $375.00 |
| \*Lyman, Randy | Tourney Cart Use | $30.00 |
| Lyman, Randy | Reimb-Club grill parts | $176.55 |
| \*Lyman, Tanya | Reimb-Amazon/Shea's/DG | $620.84 |
| \*Lyman, Tanya | Reimb-Amazon | $67.17 |
| M Design & Promotions | Envelopes/BusCards/Clothing Allow | $898.96 |
| Marcus News | Publications/Advertising | $802.23 |
| \*Mastercard | Lib-Offc Suppl/Puzzles/Books | $261.14 |
| \*Mattingly, Mahkenzie | Umpiring | $36.00 |
| \*Meyers, Mykle | Umpiring | $114.00 |
| MidAmerican Energy | Utilities | $11.36 |
| Midwest Breathing Air, LLC | FD Compressor service | $191.24 |
| \*Mosier, Michelle | Tourney Cart Use | $30.00 |
| 610 Depot (Ryden/Napa) | Course/Pool/WWTP/Parks Supplies | $1,881.36 |
| NCL of Wisconsin | WWTP supplies | $1,178.79 |
| NWIASWA | Landfill-Electronics Recycling | $770.00 |
| Office Elements | Office Supplies | $148.52 |
| \*Owen Precision | PD-M4E1 Rifles x 3 | $2,550.00 |
| P&K Pest Control | Pest Control(Park/Pool/SGCC/WTP) | $300.00 |
| P&S Electric | SGCC Monthly Alarm /Service Alarm | $223.60 |
| \*Pepsi-Cola | Pool-Beverages | $1,056.38 |
| \*Pitney Bowes | Postage/ink | $374.07 |
| Premier Communications | Gas Border Station | $34.76 |
| Prins Insurance | Kubota/22-23 Audit | $2,440.00 |
| Rerick Abstract | Abstract Maris Estates | $1,100.00 |
| Rehab System LLC | Lift Station/JetPack | $3,977.75 |
| \*Sanborn Foods | Lib-Program Suppl | $4.26 |
| Sanborn Foods | Club/REC/WWTP suppl | $146.31 |
| \*Sanborn Municipal Util. | Lib-Utililities | $223.52 |
| Sanborn Municipal Util. | Utilities | $41,579.49 |
| Sanborn Municipal Light Plant | MRES Rebate Deposit Error | $350.00 |
| Sanborn Propane | Fuel | $5,816.35 |
| \*Sanborn Savings Bank | NSF Chargebank Fee | $5.35 |
| Sandry Fire Supply | FD Annual Equip Service/Suppl | $1,897.25 |
| Schwebach Tree Service | Stump Grinding | $588.80 |
| Simmering-Corey | Ordinance update | $303.00 |
| Sheldon Power & Equip | Course Seeder/Roller | $1,298.11 |
| \*Solsma, John | MRES Rebate | $350.00 |
| \*Stofferan, Fred | Tourney Cart Use | $30.00 |
| \*Smith, McCoy | Umpiring | $96.00 |
| Sybemsa Graphics | ProShop Apparrel | $496.25 |
| \*TCA | Lib-Phone/Int/Cable | $92.18 |
| TCA | Phone/Int/Cable | $1,452.52 |
| \*The Window Washer (Kara Snyder) | Window Washing Comm.Ctr. | $50.00 |
| The Window Washer | Window Washing Library | $108.00 |
| The Press | HMS Grad Salute | $26.00 |
| Trumbull Recreation Supply | Park-Shower repair | $388.60 |
| Turfwerks | SGCC Bedknife | $623.16 |
| USPS | Postage | $185.06 |
| \*Verizon Wireless | GIS Line/PD Jetpacks | $159.16 |
| Verizon Wireless | PD Jetpack/Phone | $80.02 |
| VISA | Administration | $35.91 |
| VISA | Public Works Supplies | $249.08 |
| VISA | City Charge | $7,682.26 |
| VISA | Fire Charge | $143.74 |
| Visser Gravel | Park rock | $157.41 |
| \*Wellmark | Insurance Premiums | $16,803.13 |
| West Branch Construction | WWTP MCC Replacement | $17,579.30 |
| \*Wetrick, David | Umpiring | $12.00 |
| \*Willemstyn, Harold | Gas Rebate | $350.00 |
| Zeutenhorst Financial | Ease Central Q2 2023 | $169.00 |
| Zimco Supply | Chemicals | $1,281.00 |
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| **Totals:** |  | **$253,020.03** |

Attest:

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City Clerk Mayor