

The Sanborn City Council met in open session Monday, March 12<sup>th</sup>, 2018 at the Sanborn City Hall in the Donald Kroese Council Chambers. Mayor Duane Van Veldhuizen called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Tim Devitt, Jerry Back, Dave Marra, and Randy Lyman by phone. Others present: Scott Chrisman, Brendan Olson, Greg Jacobsma, Dillon Griebel, Cheryl Kroese, Ryan Jacobsma, Kathy Wright, Carmen Billick, Adam Roelfs, Peg Japenga and Jim Zeutenhorst.

Motion Back, seconded by Lyman to adopt the agenda and upon the roll being called, the following named members for the Council voted:

AYES: Brian Visser, Tim Devitt, Dave Marra, Jerry Back, and Randy Lyman

NAYES: None.

Motion carried 5-0.

Motion Devitt, seconded by Visser to approve the February 12<sup>th</sup>, 2018 council minutes and upon the roll being called, the following named members of the Council voted:

AYES: Tim Devitt, Dave Marra, Randy Lyman, Jerry Back, and Brian Visser.

NAYES: None.

Motion carried 5-0.

Carmen Billick from the Kid's Express Daycare board presented to the council some current statistics of the daycare. Some improvements need to be made to the building. Motion Visser, seconded by Back to donate \$4000.00 to the Daycare for improvements and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back

NAYES: None

Motion carried 5-0.

Cheryl Kroese, an HMS Staff Member handed out to the Council some information regarding the upcoming HMS bond vote. Brendan Olson would like to purchase new bulletproof vests for the police department, it was the consensus of the Council to go ahead with this. Also, the park board is looking into purchasing a new sign for the City Park.

Motion Lyman, seconded by Marra to approve the bills as presented and upon the roll being called the following named members of the Council voted:

AYES: Dave Marra, Tim Devitt, Brian Visser, Jerry Back, and Randy Lyman.

NAYES: None.

Motion carried 5-0.

A & M Laundry	Operating Supplies	\$50.00
ACCO	chemicals/equip maint	\$1,440.60
Aflac	insurance premiums	\$493.44
Alpha Wireless	radios	\$6,706.90
*AXA- Equitable	Jim's retirement	\$200.00
Axon Enterprise, Inc	Operating Supplies	\$320.00
Barco Municipal	Operating Supplies	\$491.20
*Baum Harmon Hospital	contract work	\$101.25
Bound Tree	Operating Supplies	\$745.64
Brommer Sanitation	dumpster rental	\$1,413.16
Brown Supply Co	equipment repairs	\$297.78
Brown Lawn & Landscape	lawn care	\$1,704.54
*Clayton Energy	Gas charges	\$86,233.29
C&R Welding	contract labor	\$100.00
Chapman Doors	building repairs	\$130.00
Counsel	copier maint	\$66.36
DeKoter, Thole, & Dawson	legal fees	\$59.00
DGR Engineering	engineering	\$13,115.00
Don's Auto	vehicle repairs	\$160.53
Dorman, Karen	Contract work	\$135.00
Dummett, Pam	Contract work	\$330.00
Jerry Elgersma	equipment repairs	\$173.29
Farmers Market	Contract work	\$580.00
Ferguson Enterprises	equipment repairs	\$278.58
Ferguson Waterworks	meters	\$5,708.28
Foundation Analytical Lab	water testing	\$1,745.00
Harry's Motors	equip/vehicle repairs	\$100.59
HMS High School-Prom	donation	\$25.00
Iowa Information	advertising	\$275.00
IAMU	dues	\$2,477.00
*Ia Dept of Natural Res	exam fee	\$30.00
Iowa One Call	underground locate	\$7.40

*IPERS	retirement benefits	\$6,595.00
I Wireless	cell phones	\$166.14
Janitor's Closet	Operating Supplies	\$41.54
LaRue Distributing	Operating Supplies	\$56.08
M Design & Promotions	envelopes	\$810.00
Marcus News Inc	advertising/publications	\$179.21
Marco	copier lease/copies	\$382.12
Mid American Energy	utilities	\$13.05
NW IA Solid Waste	landfill charges	\$1,805.06
O'Brien County Economic Dev	annual contribution	\$1,600.00
O'Brien County Engineers	salt/sand	\$1,335.25
O'Brien County Implement	equipment repairs	\$56.25
Office Elements	office supplies	\$990.04
*People Service	Contract work	\$4,940.00
*Postmaster	postage-bills	\$131.36
Premier Communications	Telephone	\$33.58
Productivity Plus	vehicle repairs	\$1,458.82
Rydens	Operating Supplies	\$177.74
S&H Sanitation	garbage expenses	\$4,600.00
Sanborn Body Shop	vehicle repairs	\$90.00
*Sanborn Christian School	gas rebate	\$400.00
Sanborn Foods	Operating Supplies	\$58.40
Sanborn Municipal Utilities	utilities	\$16,237.07
*Sanborn Savings Bank	HSA payments	\$733.00
Sanborn Pizza Ranch	meals	\$38.34
Sanborn Propane	fuel	\$2,369.27
*Sun Life Assurance	insurance premiums	\$362.43
TCA	Telephone/internet	\$640.28
*Treasurer, State of IA	Feb state withholdings	\$1,847.00
USA BlueBook	equipment repairs	\$33.88
Vander Haags	vehicle repairs	\$238.48
*VanderWerff & Assoc	gas rebate	\$400.00
Verizon	telephone	\$193.98
VISA	travel/dues/supplies	\$429.48
*Wellmark BC/BS	insurance	\$13,358.83
Ziegler	vehicle repairs	\$244.49
*paid prior to council meeting		
<b>TOTALS</b>		<b>\$188,740.00</b>

February 2018 disbursements by funds: \$299,454.37

General	\$30,706.24	Gas	\$101,691.70
Library	\$4260.12	Sewer	\$32,016.51
Park	\$2009.46	Water	\$20,446.94
Golf	\$8237.23	Trust & Agency	\$7231.70
Road Use Tax	\$7189.58	Garbage	\$9161.92
Payroll	\$68,276.29	Sewer Project '16	\$280.00
Local Option	\$704.00	Development	\$188.00
		1 <sup>st</sup> Street project	\$7054.68

February 2018 Receipts all funds: \$403,392.80

**Library Board**

Baker & Taylor	books	\$456.69
	summer reading	
Demco	supplies	\$204.28
Everttek	Security monthly fee	\$22.94
Mastercard	DVD's	\$41.43
	reimburse	
Reitsma, Alvina	mileage/meals	\$40.85
Sanborn Foods	supplies	\$15.78
Sanborn Mun Utilities	Utilities	\$387.18
TCA	telephone	\$76.52

**TOTAL LIBRARY FUND** \$1,245.67

**Park Board**

Jean Boll	cabin cleaning	\$72.00
	cleaning supplies/dry	
Ryden's Equipment	cleaning	\$71.10
Sanborn Mun Utilities	Utilities	\$328.44
Sanborn Mun Utilities	Utilities-cabin	\$216.73
TCA	cable cabin	\$75.05
*Treasurer, State of Iowa	sales tax	\$36.64
<b>TOTAL PARK FUND</b>		<b>\$799.96</b>

**SWIMMING POOL FUND**

Sanborn Mun Utilities	Utilities	\$152.60
<b>TOTAL POOL FUND</b>		<b>\$152.60</b>

**Golf Board**

Sanborn Municipal Utilities	utilities	\$ 475.32
<b>TOTAL GOLF BILLS</b>		<b>\$ 475.32</b>

AT 5:40 p.m. Mayor VanVeldhuizen declared this was the time and place for a public hearing regarding the budget for the year ending June 30, 2019. The Mayor asked the City Administrator if any written or oral objections had been filed, and none had been made. The Mayor asked those present for any comments or objections, none were made. Whereupon, the Mayor declared the public hearing closed.

Back introduced Resolution #2018-06 "A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE YEAR ENDING JUNE 30, 2019" and moved the same be adopted. Seconded by Devitt and upon the roll being called, the following named members of the council voted:

AYES: Randy Lyman, Tim Devitt, Dave Marra, Jerry Back, and Brian Visser

NAYES: None

Whereupon Mayor Van Veldhuizen declared Resolution #2018-06 duly adopted.

Motion Marra, seconded by Lyman to approve the liquor license for Jay's Restaurant and Lounge and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Motion carried 5-0.

Motion Devitt, seconded by Visser to approve a tax abatement for 703 Petrich Avenue and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back

NAYES: None

Motion carried 5-0.

Resolution #2018-07 was tabled until the next council meeting.

Back introduced Resolution #2018-08 "A RESOLUTION AUTHORIZING THE USE OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION WITH THE SALE OF BONDS THEREUNDER" and moved the same be adopted. Seconded by Marra and upon the roll being called, the following named members of the council voted:

AYES: Randy Lyman, Tim Devitt, Dave Marra, Jerry Back, and Brian Visser

NAYES: None

Whereupon Mayor Van Veldhuizen declared Resolution #2018-08 duly adopted.

Devitt introduced Resolution #2018-09 "A RESOLUTION SETTING AMBULANCE FEES FOR SERVICE PROVIDED BY THE CITY OF SANBORN AMBULANCE TEAM" and moved the same be adopted.

Seconded by Marra and upon the roll being called, the following named members of the council voted:

AYES: Randy Lyman, Tim Devitt, Dave Marra, Brian Visser, and Jerry Back

NAYES: None

Whereupon Mayor Van Veldhuizen declared Resolution #2018-09 duly adopted.

Jerry Back left the meeting at 6:00 p.m.

There was a lengthy discussion held concerning the volume and quality of water used by the City of Sanborn and some options we can look into.

Motion Devitt, seconded by Lyman to approve the 2016-17 Audit Report and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Randy Lyman

NAYES: None

Motion carried 4-0.

The next regular City Council meeting will be scheduled for Monday, April 9<sup>th</sup>, 2018 at 5:00 p.m. in the Council Chambers of Sanborn City Hall.

There being no further business to come before the Council, Motion Lyman, seconded by Devitt to adjourn at 7:05 p.m. Motion carried 4-0.

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Duane VanVeldhuizen, Mayor

ATTEST: \_\_\_\_\_  
Peg Japenga, City Clerk