

The Sanborn City Council met in open session Monday, March 11<sup>th</sup>, 2019 at the Sanborn City Hall in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Tim Devitt, Dave Marra, and Jerry Back. Others present: Adam Roelfs, Chris Schoneman, Greg Jacobsma Jr., Scott Chrisman, Ty Rushing, Tim McCarten, Scott Schirmer, Josh Carney, Connie Alberts, Cody Stange, Rhonda VanVeldhuizen, Sandy Kleve, Shelli Niichel, Steve Wiersma, Chris VanBeek, Ryan Van,Beek, Michelle Vos, Amber Jederberg, and Jim Zeutenhorst. Motion Back, seconded by Devitt to adopt the agenda and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Tim Devitt, Jerry Back, and Dave Marra

NAYES: None.

Motion carried 4-0.

Motion Visser, seconded by Marra to approve the February 11<sup>th</sup>, 2019 council meeting minutes, and upon the roll being called, the following named members of the Council voted:

AYES: Tim Devitt, Dave Marra, Brian Visser, and Jerry Back

Motion carried 4-0.

Motion Marry, seconded by Visser to approve the bills as presented and upon the roll being called the following named members of the Council voted:

AYES: Tim Devitt, Brian Visser, Jerry Back, and Dave Marra.

NAYES: None.

Motion carried 4-0.

A & M Laundry	Operating Supplies	\$75.00
ACCO	chemicals	\$955.60
Aflac	insurance premiums	\$538.70
Alpha Wireless	radio antennas	\$75.50
AT&T	phone service	\$297.15
Axon Enterprise	police equipment	\$260.00
Bound Tree	Operating Supplies	\$113.99
Brommer Sanitation	dumpster rental	\$943.77
Brown Supply Co.	operating supplies	\$545.00
C&R Repair	grave openings	\$200.00
Carlin, Patrick and Stacy	new construction incentive	\$14,800.00
Certified Testing Services	legal fees	\$529.00
*Clayton Energy	gas purchase	\$100,377.79
Collection Services Center	child support	\$432.00
Counsel	copier maint	\$62.21
*Delta Dental	insurance	\$366.52
*DeKoter, Thole, Dawson	legal fees	\$652.50
*DGR Engineering	engineering	\$12,891.65
Don's Auto Service	vehicle maintenance	\$228.89
Econo Light	building maintenance	\$426.04
Ferguson Enterprises	Operating Supplies	\$1,170.17
Ferguson Waterworks	Operating supplies	\$169,747.00
Foundation Analytical Lab	water testing	\$2,131.50
Grainger	equip repairs	\$25.02
Groebner	operating supplies	\$70.83
Harry's Motors	operating supplies	\$944.61
*Heath Consultants	equipment calibration	\$406.93
Heiman	operating supplies	\$197.70
IAMU	training/safety	\$150.00
Iowa DNR	training/safety	\$30.00
Iowa Information	advertising	\$227.45
Iowa One Call	Underground locates	\$84.60
Jack's Uniforms & Equipment	clothing allow/uniforms	\$181.93
Koons Gas Measurement	Operating supplies	\$242.82
*Marco	copier maint	\$388.08
M Design and Promotion	Office supplies	\$59.00
Massy Brothers	development	\$5,689.96
Mid American Energy	utilities	\$13.45
NW IA Solid Waste	landfill charges	\$2,058.36
*O'Brien County Engineer	salt/sand	\$1,766.50
O'Brien County Extension	training/safety	\$35.00
Office Elements	office supplies	\$375.78
P&K Pest Control	pest control	\$80.00
P&H Wholesale	misc/thermostat	\$373.97

*People Service	contract work/Steve	\$5,085.00
*Postmaster	postage	\$131.38
Premier Communications	Telephone	\$33.64
Professional Claims	contract work/Deb	\$752.94
Rydens	Operating Supplies	\$268.22
Sanborn Municipal Utilities	utilities	\$14,445.71
*Sanborn Savings Bank	HSA payments	\$13,867.00
Standard and Associates	Training/safety	\$58.00
Strayer, Jim	Gas reimbursement	\$36.89
S&H	garbage	\$9,600.00
TCA	Telephone/internet	\$653.78
*Treasurer, State of IA	January state withholding	\$2,498.00
Thompson Innovation	membership dues	\$50.00
Turner Service	valve maintenance	\$572.08
USA Blue Book	Operating Supplies	\$467.15
Unity Point	membership dues	\$60.00
*United Healthcare	insurance premiums	\$499.24
Vandenberg Scales	equipment repairs	\$150.00
*Verizon	phone service	\$82.26
Verizon	telephone	\$133.18
VISA	training/supplies/travel	\$2,061.67
*Wellmark BC/BS	insurance	\$17,150.08
*Wesco	equipment maintenance	\$111.82
*paid prior to council meeting		
<b>TOTALS</b>		<b>\$389,990.01</b>

**Library Board**

Baker & Taylor	books	\$438.05
Evertex	Security monthly fee	\$22.94
Mastercard	DVD's/puzzles/meals/supplies	\$151.00
Sanborn Foods	office supplies	\$11.16
Sanborn Pioneer	subscription renewal	\$25.00
Sanborn Mun Utilities	Utilities	\$295.27
TCA	telephone	\$77.26
	telephone	

**TOTAL LIBRARY FUND** \$1,020.68

**Park Board**

Deutch, Inc.	Outdoor movie system	\$6,645.25
Rage Inc/Bubbles	drycleaning - cabin	\$50.74
Sanborn Mun Utilities	Utilities-cabin	\$191.04
Sanborn Mun Utilities	utilities	\$287.01
Turfwerks	Mower blades/Scott Ohrt	\$119.25
TCA	cable cabin	\$77.23
	<b>TOTAL PARK FUND</b>	<b>7370.52</b>

**RECREATION FUND** \$0.00

**TOTAL RECREATION FUND** \$0.00

**SWIMMING POOL FUND**

Sanborn Mun Utilities	Utilities	260.97
	<b>TOTAL POOL FUND</b>	<b>260.97</b>

**Golf Board**

Bomgaars	equipment repairs/maint	\$46.96
Harry's Motor	equipment repairs/maint	\$164.31
P&K Pest Control	pest control	\$42.00
John's Equipment Service	clubhouse supplies	\$51.00
Ryden Hardware	operating supplies	\$3.43
Sanborn Municipal Utilities	utilities	\$333.96
Turfwerks	equipment repairs/maint	\$126.65
Visa	clubhouse oven/clubhouse supplies	\$752.70
Visa	Textron Supply Order/Scott	\$826.67

**Subtotal \$2,347.68**

**MANAGER'S BILLS:**

**Subtotal \$0.00**

**TOTAL GOLF BILLS \$2,347.68**

At 5:02 p.m. Mayor Randy Lyman called for a public hearing regarding 2019-2020 budget. Mayor Randy Lyman asked the City Administrator if any objections or comments had been submitted, there were none. The Mayor asked those present for any comments or objections, none were made. Whereupon, the Mayor declared the public hearing closed.

Devitt introduced Resolution #2019-07 "A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020" and moved the same be adopted. Seconded by Back, and upon the roll being called, the following named members of the council voted:

AYES: Dave Marra, Tim Devitt, Jerry Back, and Brian Visser

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-07 duly adopted.

Tim McCarten presented the findings from the 2017-2018 audit report with the council. Moved by Devitt, seconded by Back to approved the 2017-2018 audit report, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back.

NAYES: None

Tim McCarten also presented the findings from the special audit report conducted this year. Motion Visser, seconded by Marra to approve the special audit report, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back.

Back introduced Resolution #2019-08 "A RESOLUTION APPOINTING AT LARGE COUNCIL MEMBER" and moved that the same be adopted. Seconded by Marra, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back.

NAYES: None.

Motion carried 4-0.

The second pay request from PKG Contracting was discussed. Motion Back, seconded by Devitt to approve pay request #2 to PKG Contracting in the amount of \$194,123.48 and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back

NAYES: None

Motion carried 4-0.

Devitt introduced Resolution #2019-09 "A RESOLUTION SETTING HEARING FOR EXCHANGE OF REAL ESTATE" and moved that the same be adopted. Seconded by Visser, and upon the roll being called, the following named council members voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back.

NAYES: None

Motion carried 4-0.

The city administrator reviewed the 28E Agreement for Emergency Medical Services to provide ambulance service in Archer with the council. Motion Visser, seconded by Back to approved the 28E agreement, and upon the roll being called, the following named council members voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back.

NAYES: None  
Motion carried 4-0.

Adam Roelfs informed the council of the new testing regulations and procedures for the gas operator qualification program. Motion Marra, seconded by Visser to adopt a new gas operator qualification program, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, and Jerry Back.

NAYES: None  
Motion carried 4-0.

Cody Stange expressed his concerns that not enough information on projects around the town are announced on the Facebook page, and requested that we start putting more of that information out there, rather than just putting it in the paper and on our website.

Chris VanBeek and Ryan VanBeek expressed their concerns regarding snow removal and a discussion was held.

Jim Zeutenhorst reminded the council of the need to make changes to our ATV ordinance at our next regular council meeting.

Mayor Lyman announced Tim Devitt as Mayor Pro Tem, and notified the council that committees would be put together next week.

The next regular City Council meeting will be scheduled for Monday, April 8th, 2019 at 5:00 p.m. in the Council Chambers of Sanborn City Hall.

There being no further business to come before the Council, motion Visser, seconded by Devitt to adjourn at 6:03 p.m.

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Randy Lyman, Mayor

ATTEST: \_\_\_\_\_  
Amber Jederberg, Deputy City Clerk