November 24, 2021

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

November 24, 2021, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter and Rick Maranell. Board members absent: Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 2-0.

Motion Boelter, seconded by Maranell to approve the minutes of the October 27, 2021,

Board Meeting. Motion carried 2-0.

Motion Maranell, seconded by Boelter to approve the following bills for payment:

Motion carried 2-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 11-24-21** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Canadian Pacific Railway | Outside Services - Overhead electric rent | $150.00 |
| **\*** | City of Sanborn | City Hall expenses - for October2021 | $4,182.27 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $5,647.05 |
| **\*** | Iowa Department of Revenue | Sales Tax - October 2021 | $1,772.00 |
| **\*** | Iowa Department of Revenue | State Withholding - 3rd Quarter 2021 | $2,269.00 |
| **\*** | Iowa Department of Revenue | Use Tax - 3rd Quarter 2021 | $523.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | Iowa Utilities Board | Remainder Assessments for Jan-Dec 2020 revenues | $1,423.00 |
| **\*** | IPERS | IPERS for October 2021 wages | $3,633.95 |
| **\*** | IRBY | Inventory | $5,820.00 |
| **\*** | Marcus News | Advertising | $143.29 |
| **\*** | Missouri River Energy | Purchased power | $101,165.51 |
| **\*** | Ryden, Inc. - c/o Harry's | Vehicle Maintenance | $7.91 |
| **\*** | Sanborn Daycare | Donations - playground equipment donation | $10,000.00 |
| **\*** | Sanborn Daycare | Donation | $425.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $95.63 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $254.73 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $217.00 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $600.00 |
| **\*** | T.P. Anderson & Company, P.C. | Continued audit work for year ending 12/31/20 | $2,250.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $145.75 |
| **\*** | U.S. Post Office | Postage - utility bills | $74.94 |
| **\*** | Van Wert | Inventory | $363.97 |
| **\*** | VISA | Distribution System, Safety, Plant Maintenance | $1,047.09 |
| **\*** | WAPA | Purchased power | $18,419.40 |
| **\*** | Wesco Distribution | Inventory, Distribution Maintenance | $10,952.82 |
|  |  |  | **$171,783.31** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | No refunds |  |
|  |  |  | **$0.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for October 2021 payroll | $296.90 |
| **\*** | Delta Dental | Dental Ins. for December 2021 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for October 2021 | $100.00 |
| **\*** | United Healthcare | Life/STD/LTD for December 2021 | $141.81 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for October 2021 | $333.00 |
| **\*** | Wellmark | Health Ins. for December 2021 | $6,093.84 |
|  |  |  | **$7,091.83** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$178,875.14** |

For October 2021 – Accounts Receivable: $208,745.95 Accounts Payable: $202,560.01

Motion Maranell, seconded by Boelter to approve the following October 2021 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 2-0.

Board Secretary, Terry Boelter called for a public hearing regarding the 2022 budget. Boelter asked the City Administrator if any objections or comments had been submitted, there were none. Boelter asked those present for any comments or objections, there were none. Whereupon Boelter declared the public hearing closed.

Maranell introduced **RESOLUTION #2021-04 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2022”** and moved the same be adopted. Seconded by Boelter and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell

NAYES: None

Motion Carried: 2-0

Motion Maranell, seconded by Boelter to gift each employee $175.00 in Chamber Dollars for Christmas, and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell

NAYES: None

Motion Carried: 2-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, December 29, 2021, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 2-0.

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Prepared by Michelle Vos