February 26th, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

February 26th, 2020 at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell seconded by Boelter to approve the January 29th and February 7th, 2020 minutes and approve the following bills for payment. Motion carried 3-0.

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| --- | --- | --- |
| BOK Financial | Agent fee - 2016 Elect. Bond payment | $225.00 |
| Border States Electric Supply | Street light maint. | $782.53 |
| Canadian Pacific Railway | Outside Services - overhead electricity | $150.00 |
| City of Sanborn | City Hall expenses for January 2020 | $7,266.19 |
| DGR Engineering | Installment - Transformer replacement project | $3,400.00 |
| EFTPS | FICA, Medicare & Federal taxes | $5,293.57 |
| Harry's Motor | Plant maint. | $472.92 |
| Hogan, Randy | Safety glass reimbursement | $150.00 |
| Iowa Association of Municipal Utilities | Training - transformer class - Norman Schirmer | $500.00 |
| Iowa Department of Revenue | Sales Tax - Jan. 2020 | $4,092.00 |
| Iowa State Bank | H.S.A. contrib. by employees | $240.00 |
| IPERS | IPERS for Jan. 2020 wages | $5,463.93 |
| Lawson Products | Plant maint. | $64.53 |
| Missouri River Energy | Purchased power | $112,495.68 |
| Sampson, Craig | Annual electric usage - Sanborn sign | $100.00 |
| Sanborn Building Center | Plant maint. | $48.58 |
| Sanborn Daycare | Donations | $325.00 |
| Sanborn Hardware | Plant maint. | $93.74 |
| Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $2,364.47 |
| Sanborn Propane & Oil | Transp. expense | $266.35 |
| Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| The Community Agency | Phone/Internet/Cable | $143.15 |
| U.S. Post Office | Postage - utility bills (Dec. & Jan.) | $65.86 |
| Van Wert, Inc. | Distrib. Maint. | $1,203.75 |
| VISA | Safety, Plant maint., Street light maint., Transp. | $1,276.86 |
| WAPA | Purchased power | $23,927.18 |
| Wesco Distribution | Distribution maint. | $280.88 |
|  |  | **$171,092.17** |
| **MISC.** |  |  |
| Meter Deposit Refunds | One refund | $290.00 |
|  |  | **$290.00** |
| **EMPLOYEE BENEFIT FUND:** |  |  |
| Aflac | Aflac for January 2019 payroll | $336.86 |
| Delta Dental | Dental Insurance for March 2020 | $126.28 |
| Iowa State Bank | HSA Employer Contrib. for Jan. 2020 | $200.00 |
| Sanborn Savings Bank | HSA Employer Contrib. for Jan. 2020 | $283.00 |
| United Healthcare | Life Insurance for March 2020 | $174.66 |
| Wellmark | Health Insurance for March 2020 | $6,523.85 |
|  |  | **$7,644.65** |
| checks issued prior to meeting. |  |  |
| **TOTAL ALL FUNDS:** |  | **$179,026.82** |

Accounts Receivable for January 2020: $227,885.68 Accounts Payable: $233,073.60

Motion Boelter, seconded by Maranell to approve the following January 2020 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Maranell introduced Resolution #2020-05 “A RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE CONSTRUCTION OF A NEW TRANSFORMER AND WORK INCIDENTAL THERETO” and moved the same be adopted. Seconded by Boelter, and upon the roll being called, the following named members for the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion carried: 3-0

Boelter introduced Resolution #2020-06 “A RESOLUTION TO DESIGNATE AUTHORIZED REPRESENTATIVE FOR THE CITY OF SANBORN AS A MEMBER OF MISSOURI BASIN MUNICIPAL POWER AGENCY D/B/A MISSOURI RIVER ENERGY SERVICES” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion carried: 3-0

Maranell introduced Resolution #2020-07 “A RESOLUTION TO DESIGNATE AN AUTHORIZED REPRESENTATIVE TO MISSOURI BASIN MUNICIPAL ELECRIC COOPERATIVE ASOCIATION (MBMECA)” and moved the same be adopted. Seconded by Boelter, and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion carried: 3-0

Boelter introduced Resolution #2020-08 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members of the council voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion carried: 3-0

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, March 25th at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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