The Sanborn City Council met in regular session Monday, September 11, 2023, in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council Members present: Jerry Back, Tim Devitt, Larry Reitsma, Brian Visser, and Aaron Wiekamp. Others present: Jim Zeutenhorst, Adam Roelfs, and Wendy Reed.

Motion Devitt, seconded by Back to approve the agenda. Roll call was taken. Vote results: Ayes 5 /Nays 0

The Mayor of the City of Sanborn announced that this was the time and place for public hearing and meeting on the matter of sale of real estate owned by the City of Sanborn, O’Brien County, Iowa, to Rails, Inc., an Iowa corporation. The proposed tract of real estate to be sold is described as follows:

The East Sixty-seven (67) Feet of the North Twenty-three feet, Eight inches (23’8”) of Lot Five (5), Block Ten (10), Original Town of Sanborn, O’Brien County, Iowa.

At this time, all interested persons could appear and file objections to the proposed sale of the above-described real estate. The mayor then asked the Clerk were there any written objections filed by a resident or property owner of the municipality to the proposed sale of the property. The Clerk advised the mayor that no written objections had been filed. The mayor then called for oral objections to the sale of the above-described real estate and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Councilperson Visser introduced the Resolution 2023-22 RESOLUTION DIRECTING THE SALE OF CITY'S INTEREST IN REAL PROPERTYand moved that the same be adopted. Councilperson Reitsma seconded the motion to adopt. The roll was called, and the vote was: Ayes 5/ Nays 0

A motion was made by Devitt and seconded by Reitsma to approve the consent agenda, with the following September claim removed, ECDesign Group. The following consent agenda items were approved: a. Approve minutes of August 14 meeting b. Approve September bills c. Application for Tax Abatement under the Urban Revitalization Plan – Visser d. Application for Tax Abatement under the Urban Revitalization Plan – SCS Properties e. O’Brien County Snowtrackers 2023 DOT application f. Resolution #2023-23 Resolution for Grant of Easement. Reitsma seconded the motion. Roll call was taken. Ayes 5/ Nays 0

Zeutenhorst shared a proposal with Council; H-M-S is looking into a state supported program for implementing a school resource officer and Sanborn’s Police Chief is on board. More information to come. Milling and resurfacing of portions of 2nd and 3rd St. is to begin the week of September 18th. H-M-S School district is wondering if 5th street (south side of school grounds) could also be coated for them and what the cost is. Zeutenhorst is looking into it. Information from a recent AMPI meeting was shared with Council; they are moving ahead with the multi-million-dollar pre-treatment plant to be located west of the City’s wastewater treatment plant. Zeutenhorst advised the council of a need to amend the Urban Renewal Plan to expand the tax rebate program offered in TIF district. Finally, Zeutenhorst mentioned concerns he’s heard regarding the allowance, and governance, of ATV/UTV on city streets.

Reed provided financial reports and brought a concern back from the Golf Board, sharing irrigation expenses with the Wastewater and Park’s departments.

Roelfs updated the council on the work that’s been done preparing the new tree recycling area, fencing, trees, gates, cameras, and signage.

There being no further business to come before the Council, Motion Wiekamp, seconded by Reitsma to adjourn at 6:33 p.m. The next regularly scheduled meeting will take place on Monday, October 9 at 5:00p.m. in the Council Chambers at City Hall. Roll call was taken. Vote results: Ayes 5 /Nays 0

Attest:

Wendy Reed Randy Lyman  
City Clerk Mayor

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| --- | --- | --- |
| A&M Laundry, Inc. | SGCC/Shop Towel service | $486.80 |
| Access Systems | Monthly Copier Lease | $813.86 |
| ACCO | WT/Pool Chemicals | $10,448.90 |
| Airgas | Cylinder Rental | $690.25 |
| Alpha Wireless | PD-Antenna | $88.64 |
| Associated Computer Systems | Serenity Dues/AMP Licensing | $624.05 |
| \*AT&T Mobility | Fire/Amb Tablets | $155.89 |
| Atlantic Coca-Cola | SGCC-Beverage Order | $575.38 |
| Bierschbach Equip. | Gas monitor calibration | $75.00 |
| Bob & Scott's | SGCC Meat | $3,625.27 |
| Brommer Sanitation | Monthly Garbage/REC | $9,295.79 |
| Boundtree Medical | Ambulance Supplies | $396.15 |
| Casey's Bakery | Clubhouse Bakery | $667.30 |
| City of Sheldon | Ambulance Coverage | $700.00 |
| Clarke Mosquito Control | Mosquito Spray | $5,182.10 |
| \*Clayton Energy Corp | Gas Commodity | $33,165.86 |
| Climate Systems | WWTP-Air Exchanger service | $36,200.00 |
| \*Core-Mark | Pool/SGCC Food/Concessions | $2,477.68 |
| CW Suter & Son | Pool/WT service calls | $1,150.00 |
| D.A.Davidson & Co. | Annual Cont. Disclosure filing EMMA | $500.00 |
| Dave's Sand & Gravel | Course: Black dirt | $374.90 |
| DGR Engineering | Engineering | $3,385.22 |
| \*Doll Distributin | SGCC Beverage Order | $1,132.45 |
| Don's Auto | PD/Street/WWTP repairs | $1,378.89 |
| Electric Pump | WWTP Motor starters/Pump/Grinder | $113,122.00 |
| \*Equitable Life Insurance | Insurance Premiums | $380.23 |
| Ferguson Waterworks | WT - Meter | $269.01 |
| Foundation Analytical Lab | Testing | $4,795.25 |
| Fred's Plumbing & Heating | WWTP-Lab AC | $143.75 |
| Groebner & Assoc | Gas-Ball valve/meter | $1,300.34 |
| Iowa Information | Publications/Advertising | $229.00 |
| Iowa One Call | Locates | $36.00 |
| \*IPERS | IPERS | $1,730.30 |
| IRS | Payroll Taxes | $15,837.14 |
| Jack's Uniforms & Equip | PD-firearm sights/Uniforms | $2,839.45 |
| Janitor's Closet | Office/Park Supplies | $371.85 |
| JElectric Inc | WWTP-Press/Belt service | $150.00 |
| \*Johnson Bro's | SGCC Beverage Order | $2,815.10 |
| Jiliian Heemstra | Pool: Reimburse Walmart Parade supplies | $104.91 |
| Koons Gas Measurement | Gas-adoneless service riser | $1,090.08 |
| \*Lyman, Tanya | SGCC:Reimburse Target/HyVee/DG/Amazon | $245.12 |
| Lyman, Tanya | Reimb-Amazon SGCC | $324.67 |
| \*Lindsey VanEs | Refund:Lifeguard training | $150.00 |
| M.Design & Promotions | Check Printing/Bus. Cards | $787.00 |
| Marcus News | Publications/Advertising | $716.50 |
| MidAmerican Energy | Utilities | $11.36 |
| 610 Depot (Ryden/Napa) | Course/Pool/WWTP/Parks Supplies | $6,019.54 |
| \*Northern Lights | SGCC Food Purchase | $4,452.41 |
| Office Elements | Office Supplies | $458.55 |
| O'Brien Co. Implement | Parks-Belt/Pulley | $90.78 |
| P&K Pest Control | Pest Control(WTP/Park/Pool/SGCC) | $300.00 |
| Paradign Alliance, Inc | 2023 Fall Mailing Program | $875.00 |
| Paradox Florist | Fire-Floral Services | $40.00 |
| \*Pitney Bowes | Postage Meter Refill | $500.00 |
| Plumbing & Heating Wholesale | Gas/Wt -valves/couplings | $1,419.99 |
| Premier Communications | Gas Border Station | $34.76 |
| Rachel Wright | Refund: Shelter House cancellation | $50.00 |
| Rob Hegenbarth | Reimb:PD-EBAY keyboard | $74.24 |
| Rock Valley Precast | Cement Blocks Tree Dump | $8,760.00 |
| Rehab Systems | WWTP-Lift station cleaning | $1,132.50 |
| Sanborn Foods | SGCC/Park/Office/WWTP | $185.27 |
| Sanborn Municipal Util. | Utilities | $37,657.89 |
| Sanborn Propane | City/SGCC Fuel/barrel repair | $8,493.55 |
| \*Sanborn Savings Bank | Bank fees | $25.35 |
| Sanford Health | WWTP G.Schmidt | $585.53 |
| Sanborn Housing & Devel. | Lot Rebate | $10,000.00 |
| Schwebach Tree Service | Ash Borer/ROW Tree Service 8/9-8/11/23 | $21,834.00 |
| Sally Smith | REC-Reimb. Program Supplies | $44.10 |
| \*Stamer Liquor | SGCC Beverage Order | $993.53 |
| Standard & Associates | PD-Test | $132.00 |
| Sybemsa Graphics | SGCC Staff uniforms | $407.00 |
| TCA | Phone/Int/Cable | $1,437.55 |
| The Window Washer | City Hall cleaning | $75.00 |
| The Toro Co | Course Mower Mnthly Maint. Agmt | $484.00 |
| USA BlueBook | WWTP/GAS-gloves/brush/marking flags | $327.27 |
| Utility Equiment Co | WT-Valves/tree dump hydrant/clamp | $12,182.27 |
| Van B's Trees, Inc. | Evergreen Relocation (8) | $2,400.00 |
| \*Verizon Wireless | GIS Line/PD Jetpacks/Cell Phone | $183.51 |
| Verizon Wireless | PD 2 lines | $80.13 |
| Visser Gravel | WT-2" Rock | $117.66 |
| VISA | Administration:Meeting fuel/meal | $57.30 |
| VISA | City Charge:SGCC/PD/Offc/WWTP | $2,824.18 |
| VISA | Fire Charge: Fuel | $174.00 |
| Visual Edge IT | Folding machine service | $245.00 |
| \*Wellmark | Insurance Premiums | $15,373.37 |
| West Branch Construction | Pay Request #3 MCC Replacement | $7,234.24 |
| Yesterday's Memories | Rental Fee | $100.00 |
| Zeutenhorst Financial | Monthly Cobra Fee (Aug) | $13.50 |
| Zimco Supply | SGCC-Chemicals/Markers | $3,144.71 |
| **Totals:** |  | **$412,059.12** |