The Sanborn City Council met in open session Monday, March 13th, 2023 in the Donald Kroese Council Chambers. Mayor Pro Tem Tim Devitt called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Tim Devitt, Larry Reitsma, and Jerry Back. Others present: Charlene Rose, Matt Vander Lee, Tanya Lyman, Kevin Koerselman, Josh and Shannon Rydberg, Alan and Briana Visser, Doug Elgersma, Lily Hofman, Jenna Waltz, Adam Roelfs, Amber Rogers, and Jim Zeutenhorst.

Motion Back, seconded by Visser to approve the agenda. Roll call was taken.

Vote results:

Ayes: 5 / Nays: 0

Mayor Pro Tem Devitt announced that this was the time and place to hold a public hearing on the Proposed Budget for Fiscal Year 2023-2024. Mayor Pro Tem Devitt asked the City Administrator if any objections or comments had been submitted. There were none. Devitt asked those present for any comments or objections, none were made. Whereupon, Mayor Pro Tem Devitt declared the public hearing closed.

Visitors Matt Vander Lee of the Sanborn Daycare Board and Charlene Rose, the new director for Kids Express Daycare provided the Council with an update on the status of the daycare. Kids Express currently has a lengthy waitlist for the baby room, but they do have openings available for toddler ages and up. They are currently working with the state on a hood vent project for their food preparation area and have several other costly updates needed as well. It was the consensus of the Council to explore options to provide financial assistance for the upcoming projects at the next regularly scheduled Council meeting.

Doug Elgersma of the Sanborn Golf Board, and Kevin Koerselman, the new greenskeeper for the Sanborn Golf Course provided the Council with updates on the Golf Course. Their current Toro Sprayer is seized up and the cost to replace is substantial. Koerselman and the Golf Board feel that it makes more sense to move in the direction of replacing the sprayer with a utility tractor, which would be more functional at the course for everyday use. Quotes for a utility tractor were provided from NewTec of Spencer and AgriVision of Paullina. The quote from NewTec was a Kubota 4WD Tractor with loader and bucket attachments, and the quote from Agrivision was a John Deere 4044R Compact Utility Tractor with grapple bucket attachment. The quote from NewTec was significantly lower. Motion Back, seconded by Visser to purchase the Kubota Tractor using funds from Local Option. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Motion Visser, seconded by Back to approve the consent agenda. The following consent agenda items were approved: a. Approve Minutes of February 13th, 2023 Meeting b. Approve March 2023 Bills c. Resolution #2023-07 "A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024" Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Josh and Shannon Rydberg, and Alan and Briana Visser attended the meeting to express their concerns with the tree dump being relocated to 902 N Western Street. Their primary concern is the risk of fire due to the close proximity from their homes to the proposed dump site. They are also concerned about the possibility of the appearance and smell of the dump becoming a nuisance if it is not kept up properly. They would prefer that the City considers searching for alternate locations for the tree dump site, but if that cannot be achieved they have requested that the City leaves the existing buffer lot intact.

Adam Roelfs presented the Council and visitors with a layout option for the site. The City would expose the existing water line at the property and install a fire hydrant and hose cabinet that would allow quicker response if the dump were to ever catch fire. The new tree dump site would not allow burning and appropriate signage would be posted. The City would install fencing around the proposed area and two gates for entrance.

Alan Visser requested that the City consider vacating Orange Street. City Administrator Zeutenhorst advised that DGR Engineering would be coming to stake out 902 N Western Street, and a discussion could be had about the vacation of the street at that time.

It was the consensus of the Council to form a committee to discuss further on tree dump matters. Josh Rydberg requested that they be given notice when the matter will be discussed again so they are able to be in attendance.

Zeutenhorst provided the Council with updates on the following matters:

* The Northern Rate Case is still taking place.
* Gary Kurth with DGR hopes to be bidding the storm water drainage project in April.
* The Bid Letting for the MCC Replacement Project at the Sewer Plant is set to take place on April 6th, 2023.
* The Council will need to provide some input on landscape design options at the pond at Maris Estates. If we aren't going to allow swimming in the pond, we will need to post appropriate signage as well.

There being no further business to come before the Council, Motion Back, seconded by Reitsma to adjourn at 6:25 p.m. The next regularly scheduled Council meeting will take place on Monday, April 10th at 5:00 p.m. in the Council Chambers at City Hall. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

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| A&M Services, Inc. | Operating Supplies | $55.10 |
| A.H. Hermel Company | Office Supplies | $84.96 |
| Access Systems  | Monthly Dues  | $545.58 |
| ACCO | Chemicals | $3,620.20 |
| \*Aflac | Insurance Premiums | $254.52 |
| Agrivision | Equipment Maintenance | $136.06 |
| Airgas USA, LLC | Operating Supplies | $112.08 |
| Alpha Wireless | Equipment Maintenance | $132.00 |
| Associated Computer System | Monthly Dues | $395.75 |
| AT&T | Phone Service | $162.36 |
| \*Bomgaars | Clothing Allowance | $139.99 |
| Braun Intertec | Railroad Culvert Project | $6,632.00 |
| Brommer Sanitation | Garbage Charges - Feb | $9,199.82 |
| City of Hartley | Contract Work - PD | $6,001.00 |
| \*City of Sheldon | Contract Work - Ambu. | $1,400.00 |
| \*City of Sheldon | PD Vest | $1,000.00 |
| \*Clayton Energy/PEFA | Gas Purchase | $176,599.20 |
| Copper Cottage | Building Maintenance | $672.72 |
| Core & Main  | Ground Maintenance | $3,750.00 |
| \*Dekoter, Thole, & Dawson | Legal | $4,105.00 |
| \*Delta Dental | Insurance Premiums | $694.76 |
| DGR Engineering | Engineering | $10,035.45 |
| Don's Auto | Vehicle Maintenance | $741.75 |
| Electric Pump | Equipment Maintenance | $1,925.00 |
| \*Equitable Life Insurance | Insurance Premiums | $247.28 |
| Farmers Market  | ARPA Project - Sunrise | $13,656.80 |
| Feld Fire | Operating Supplies | $1,117.50 |
| Ferguson Waterworks | Water Meters | $3,488.40 |
| Foundation Analytical | Testing - Chemicals | $3,107.75 |
| GPM Enviornmental  | Operating Supplies | $402.00 |
| Harn R/O Systems, Inc. | Chemicals | $4,800.00 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $856.76 |
| \*IAMU  | Dues to Organizations | $1,070.00 |
| \*IPERS | IPERS - Jan Wages | $10,935.06 |
| Jack's Uniforms & Equipment | PD Uniforms | $1,783.11 |
| Janitor's Closet | Cleaning Supplies | $28.90 |
| JElectric | Equipment Maintenance | $6,096.10 |
| JElectric | Capital Item - System Im. | $12,486.61 |
| Jennings Buildings & Services | Vehicle Maintenance | $80.00 |
| \*Kirkwood Comm College | Training | $280.00 |
| Kurita America, Inc | Chemicals | $10,528.89 |
| M Design & Promotions | Clothing - Melissa | $268.14 |
| Marcus News | Publications | $343.48 |
| MidAmerican Energy | Utilities  | $10.97 |
| NCL of Wisconsin | Lab Supplies | $1,392.40 |
| Orkin | Building Maintenance | $120.90 |
| P&K Pest Control | Building Maintenance | $100.00 |
| \*Postmaster | Postage - Feb Bills | $204.10 |
| Post Metal Recycling | Community Betterment | $9,300.00 |
| Premier Communications | Internet | $35.18 |
| Raveling, Inc | Building Maintenance | $226.40 |
| Sanborn Chamber of Commerce | 2023 RR Days | $5,000.00 |
| Sanborn Foods | Operating Supplies | $88.96 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $667.89 |
| Sanborn Municipal Utilities | Utilities | $36,470.51 |
| Sanborn Propane & Oil | Fuel Barrel | $1,012.99 |
| Sanford Health | Safety  | $94.00 |
| \*Stanard & Associates | Legal | $46.00 |
| \*State of Iowa | Withholding Tax - Jan | $2,430.38 |
| \*State of Iowa | Water Excise Tax | $5,620.76 |
| \*State of Iowa | Sales Tax - Jan | $4,558.06 |
| TCA | Phone/Internet | $893.76 |
| Titan Machinery | Equipment Maintenance | $3,860.80 |
| United Healthcare | Insurance Premiums | $195.49 |
| USA Blue Book | Operating Supplies | $467.51 |
| \*Verizon Wireless | Phone/GIS Line | $111.10 |
| Verizon Wireless | Phone Service | $80.02 |
| Verizon Wireless | Phone Service | $13.12 |
| Visa | Op Supplies/Bldg Maint | $1,169.36 |
| Vogel Paint & Glass | Building Maintenance | $2,695.50 |
| \*Wellmark | Insurance Premiums | $9,045.45 |
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| **Totals:** |  | **$385,883.69** |